



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

20 MAR 2023

DIVISION MEMORANDUM

No. 135 s. 2023

**ENHANCED LRMDs PORTAL REGISTRATION AND UTILIZATION**

To: OIC- Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Heads, Public Elementary and Secondary Schools  
 Heads, Unit/Section  
 All Others Concerned

1. To ensure the full implementation of Dep Ed Order No. 76 s. 2011, National Adoption of Learning Resource Management and Development, and pursuant to DepEd Memorandum No. 82 s. 2017 Learning Resource Management and Development System Implementation in the Rationalized DepEd Structure, paragraph No. 5 which states, **The LR Portal is the official source of all DepEd-Developed and DepEd approved teaching and learning resources.**
2. In view of this, all teaching and non teaching personnel are enjoined to register at <https://lrmds.deped.gov.ph>. In order to fully access the LRMDs portal, DepEd personnel are directed to use **DepEd email** only. Likewise, newly hired teachers are also instructed to register in the LRMDs portal using DepEd email account. Teachers who transferred from other schools are advised to transfer their LR Portal accounts to their present schools in the Schools Division of Tayabas City through updating portal profile.
3. Aside from this, the SDO Tayabas Localized LR Portal is also serving to provide the schools with both localized and harvested learning resources intended to facilitate teaching and learning mechanisms. Thus, you are also encouraged to visit and utilize the incorporated LRs on the system through <https://sites.google.com/deped.gov.ph/sdotayabaslrmsportal>.
4. To easily access the given portals, attached are the **user guides** that will support user/clients to optimize the utilization of learning resources to subsequently achieve improved learning outcomes.
5. Immediate dissemination of this memorandum is desired.

  
**NATIVIDAD P. BAYUBAY, CESO VI**  
 Schools Division Superintendent

Encl.:

As stated



Brgy. PotoI, Tayabas City



(042) 710-0329 or (042) 785-9615



[tayabas.city@deped.gov.ph](mailto:tayabas.city@deped.gov.ph)



<https://depedtayabas.com/>

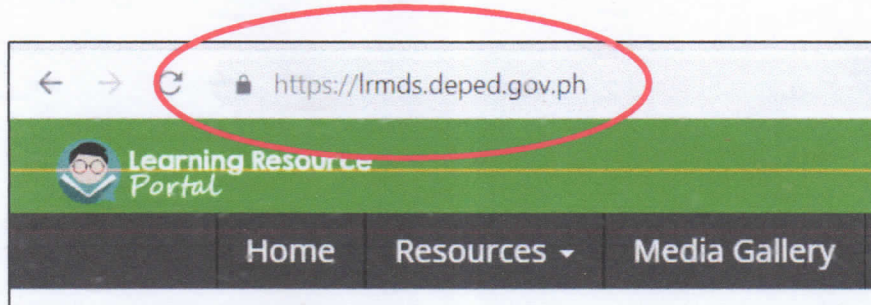
Enclosure 1

## LR PORTAL USER'S GUIDE

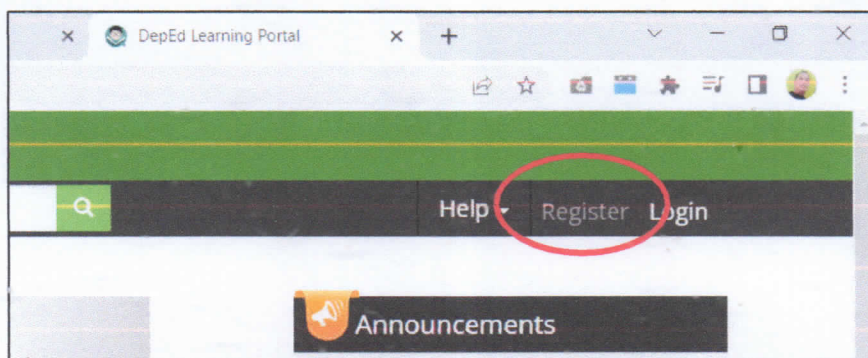
### A. Registration

#### a. Register

1. Go to <http://lrmds.deped.gov.ph>



2. At the homepage, click **Register**

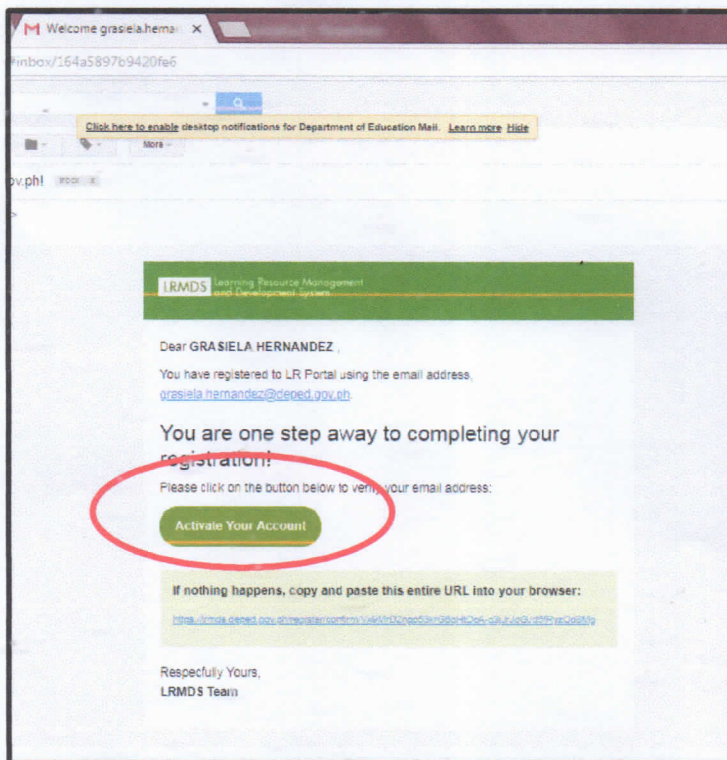


3. Fill in the required information in the registration form then click **Register** button (don't forget your username/email and password)

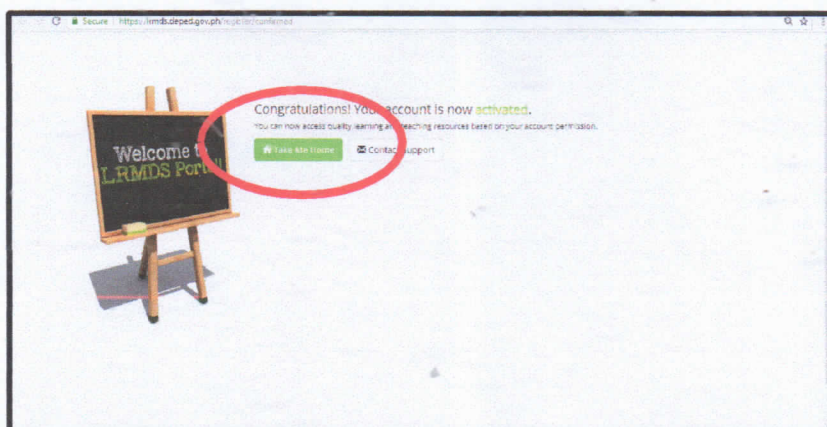
A screenshot of the 'Create LR Portal Account' registration form. The form includes input fields for 'Full Name' (split into Lastname, Middlesname, and Firstname), 'E-mail Address', 'Username', 'Password', and 'Repeat Password'. It also features a 'Birthdate' field and a 'Gender' dropdown menu. A 'Show all' link is located at the bottom right of the form.



4. Activate your account using the link sent to your e-mail.

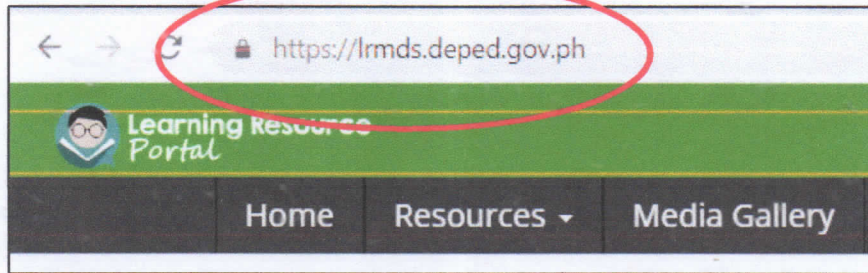


5. Click “Take Me Home” to explore the portal.

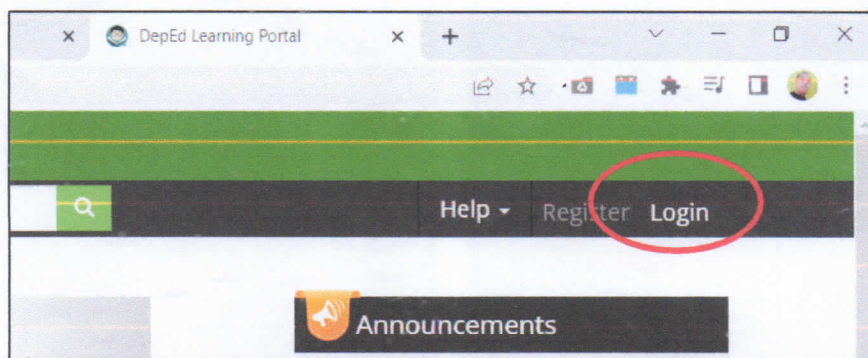


**b. Logging-in**

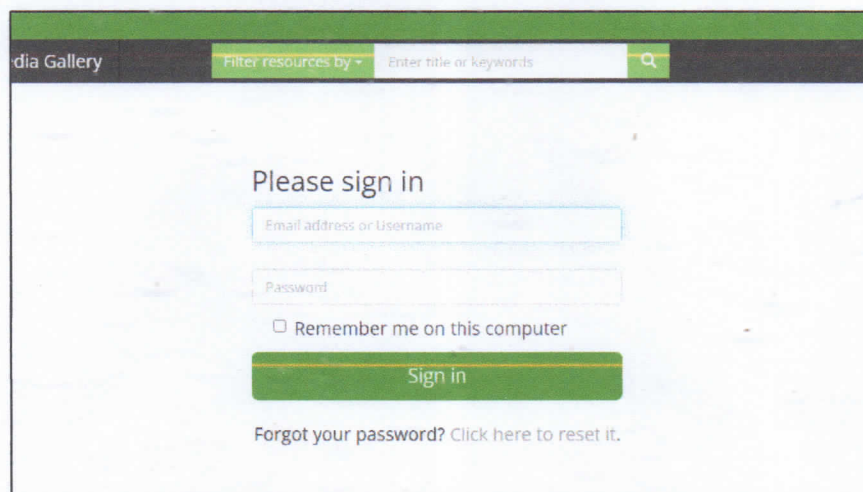
1. Go to **<http://lrmds.deped.gov.ph>**



2. At the homepage, click **Login**



3. Enter your username/email and password then click the **Login** button.

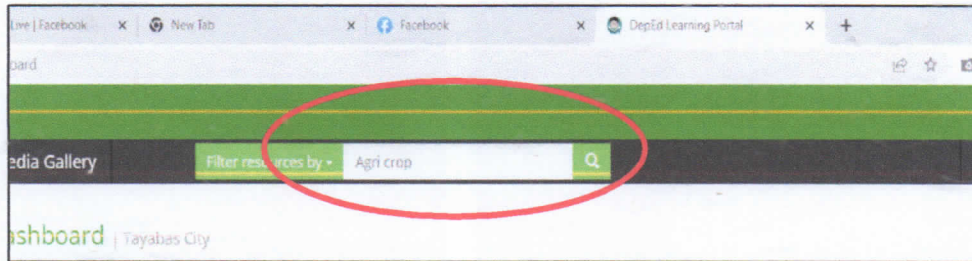




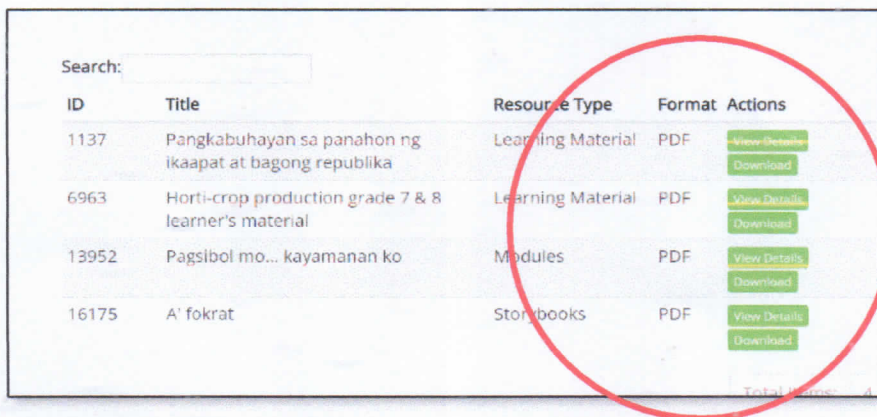
## B. Access Published LRs

### a. Search engine

1. Type a keyword, topic, or competency code in the search engine bar.



2. Select a title from the list of LRs generated from your search. click the view or download button.

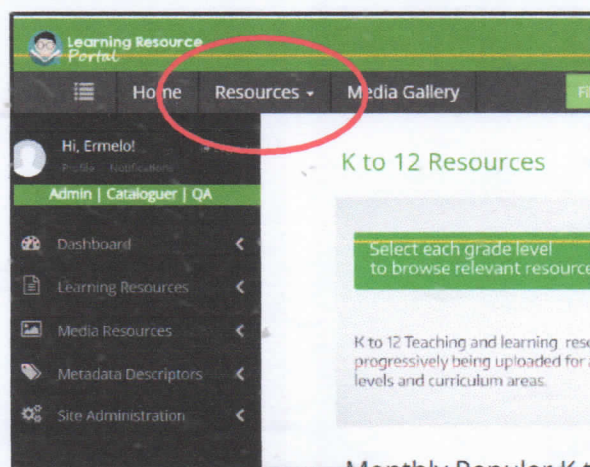


ID	Title	Resource Type	Format	Actions
1137	Pangkabuhayan sa panahon ng ikaapat at bagong republika	Learning Material	PDF	<a href="#">View Details</a> <a href="#">Download</a>
6963	Horti-crop production grade 7 & 8 learner's material	Learning Material	PDF	<a href="#">View Details</a> <a href="#">Download</a>
13952	Pagsibol mo... kayamanan ko	Modules	PDF	<a href="#">View Details</a> <a href="#">Download</a>
16175	A' fokrat	Storybooks	PDF	<a href="#">View Details</a> <a href="#">Download</a>

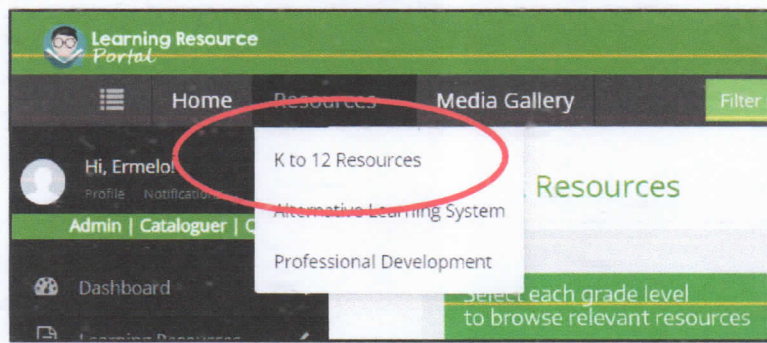
### b. Resources

- **K to 12 Resources**

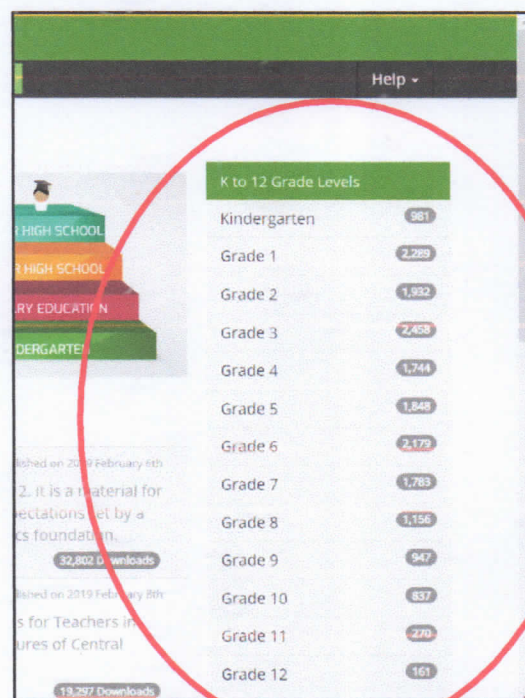
1. At the homepage, select **Resources** menu.



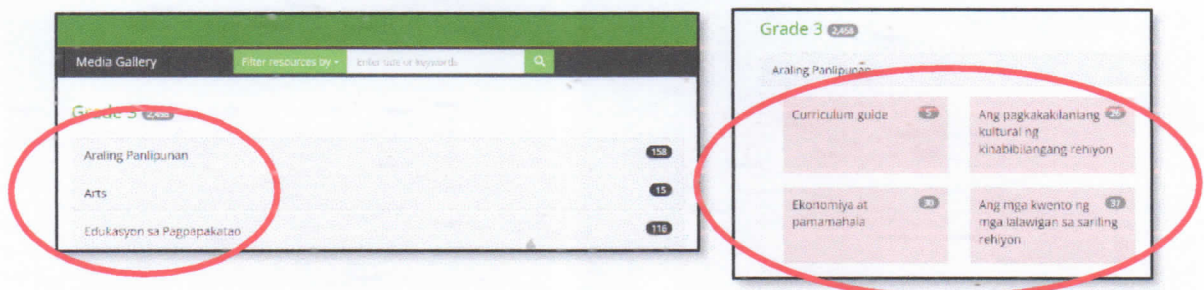
2. Select K to 12 Resources



3. Select grade levels from K to 12 Grade Level menu. (Ex. Grade 3)

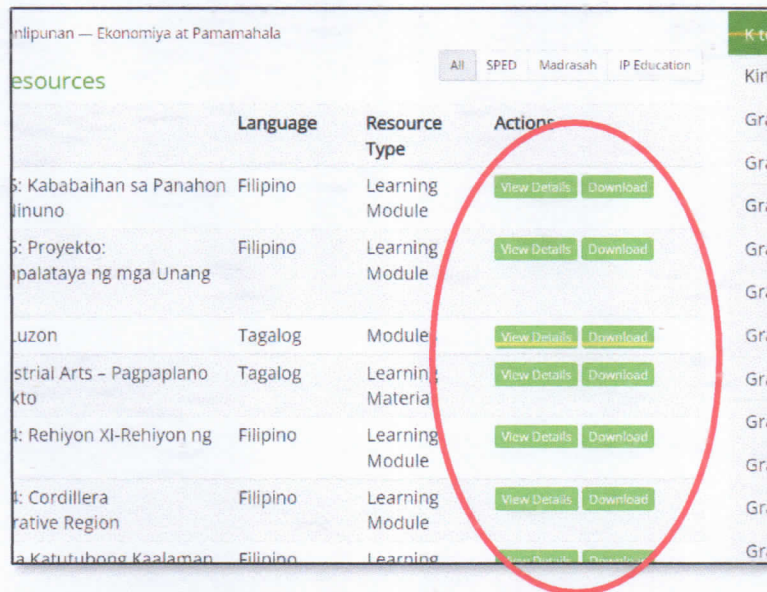


4. Select a learning area then select a topic





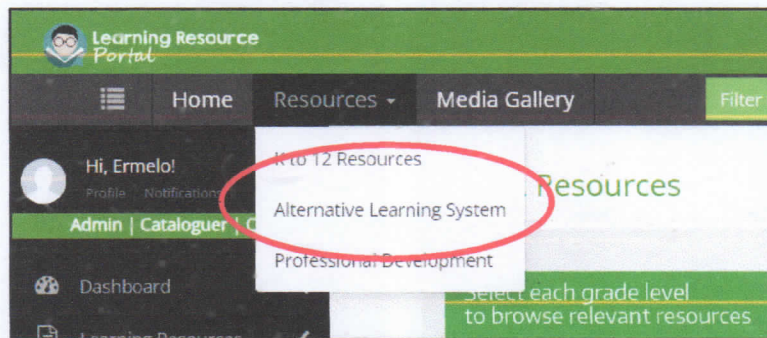
5. Select a title from the list of LRs generated from your search. click the **view** or **download** button.



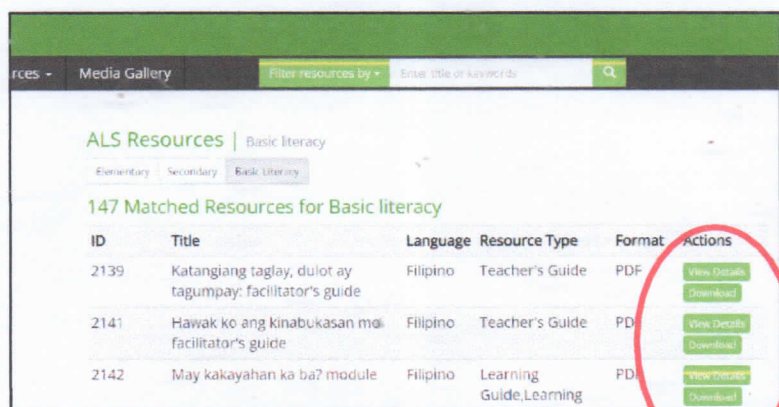
	Language	Resource Type	Actions
5: Kababaihan sa Panahon Linuno	Filipino	Learning Module	<a href="#">View Details</a> <a href="#">Download</a>
5: Proyekto: palataya ng mga Unang	Filipino	Learning Module	<a href="#">View Details</a> <a href="#">Download</a>
uzon	Tagalog	Module	<a href="#">View Details</a> <a href="#">Download</a>
ustrial Arts - Pagpaplan kto	Tagalog	Learning Material	<a href="#">View Details</a> <a href="#">Download</a>
4: Rehiyon XI-Rehiyon ng	Filipino	Learning Module	<a href="#">View Details</a> <a href="#">Download</a>
4: Cordillera ative Region	Filipino	Learning Module	<a href="#">View Details</a> <a href="#">Download</a>
la Katutuhong Kaalaman	Filipino	Learning	<a href="#">View Details</a> <a href="#">Download</a>

- **Alternative Learning System**

1. Select Alternative Learning System.



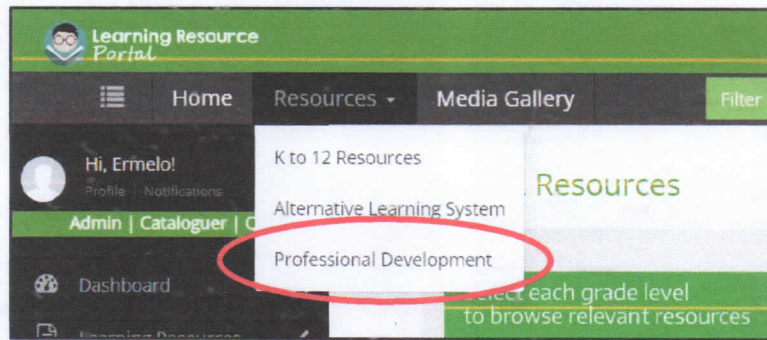
2. Select a title from the list of LRs generated from your search. click the **view details** or **download** button.



ID	Title	Language	Resource Type	Format	Actions
2139	Katangiang taglay, dulot ay tagumpay: facilitator's guide	Filipino	Teacher's Guide	PDF	<a href="#">View Details</a> <a href="#">Download</a>
2141	Hawak ko ang kinabukasan mo: facilitator's guide	Filipino	Teacher's Guide	PD	<a href="#">View Details</a> <a href="#">Download</a>
2142	May kakayahan ka ba? module	Filipino	Learning Guide, Learning	PD	<a href="#">View Details</a> <a href="#">Download</a>

- **Professional Development Resources**

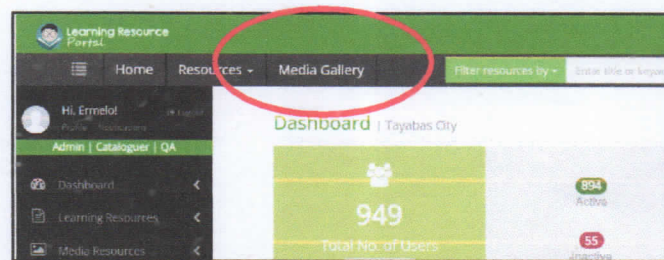
## 1. Select Professional Development



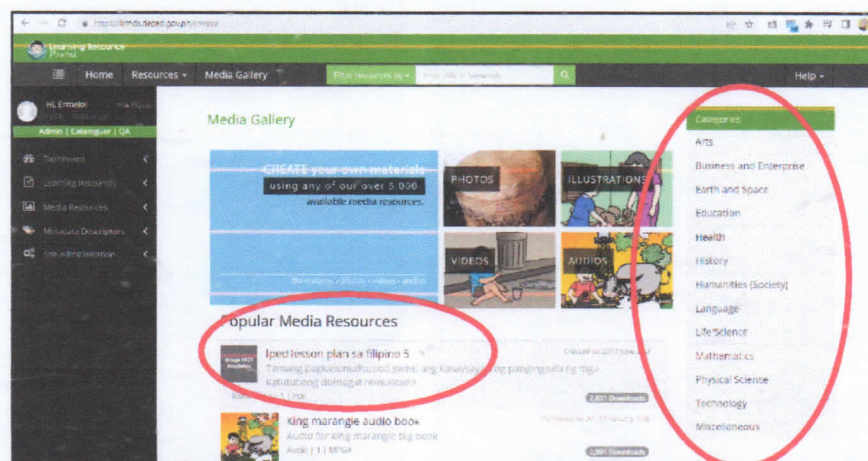
2. Select a title from the list of LRs generated from your search. click the **view details**.

## c. Media Gallery

1. At the homepage, select **Media Gallery** menu.

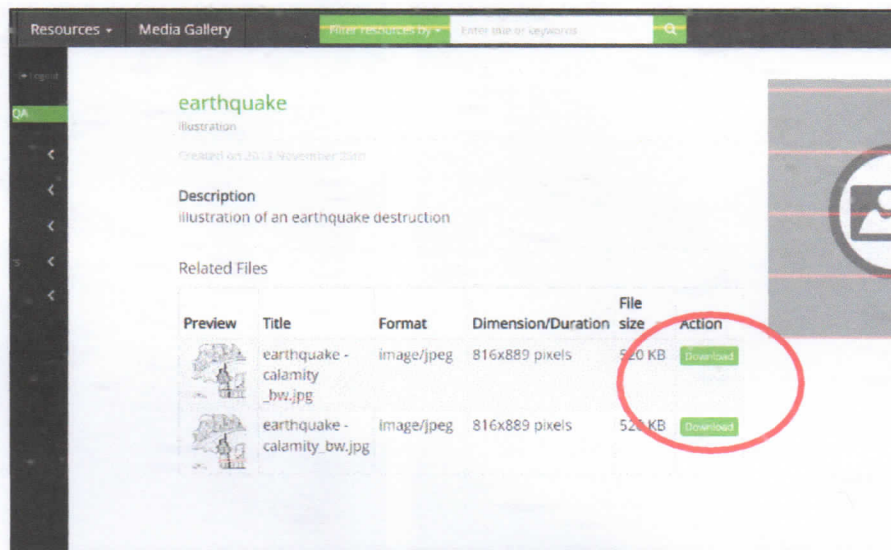


2. Select a category or select list from Popular Media Resources.





3. Select the image/photo of your choice then click download



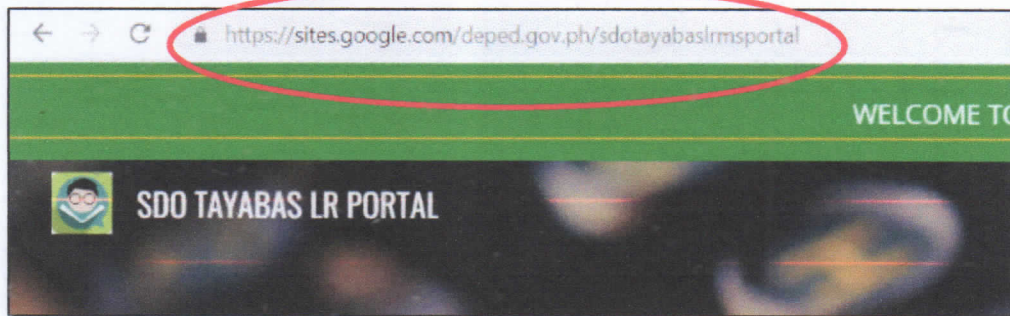
4. You may now use and copy the image/s but still don't forget to cite the source, <https://lrmds.deped.gov.ph> or the LMDS Portal.

Enclosure 2

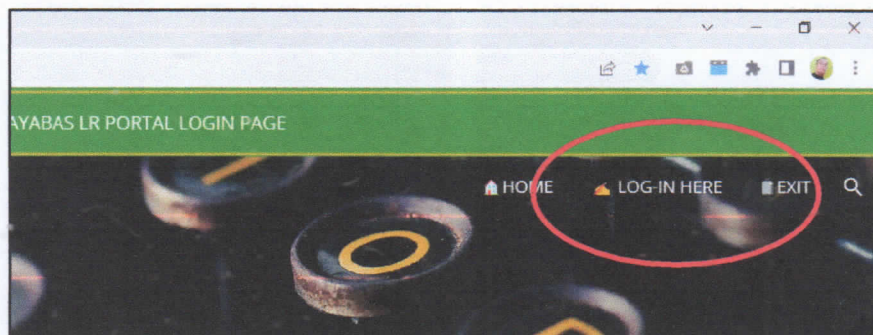
**DIVISION LR PORTAL USER'S GUIDE**

1. How to access the Division LR Portal:

- a. Type <https://sites.google.com/depd.gov.ph/sdotayabaslrmsportal> in your browser's address bar.



- b. Click the **"LOG-IN HERE"** to log in.



- c. Fill out the Log-in Form with the needed information.



d. Then click submit button.

Type of User \*

SDO Personnel

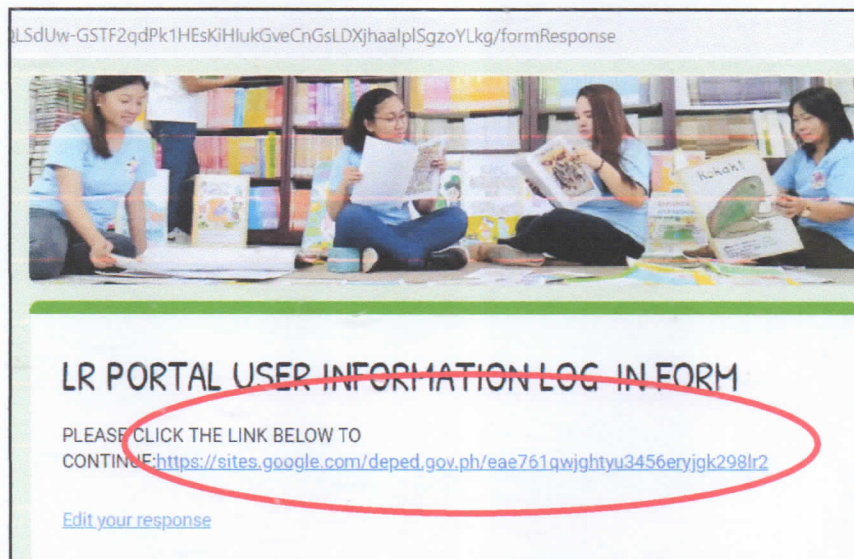
Office/School \*

Schools Division Office

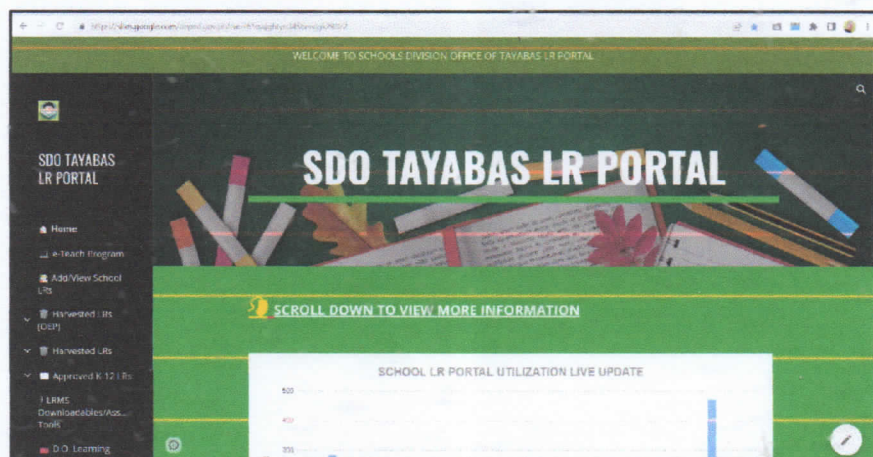
Submit

Clear form

e. Click the link provided by the form.



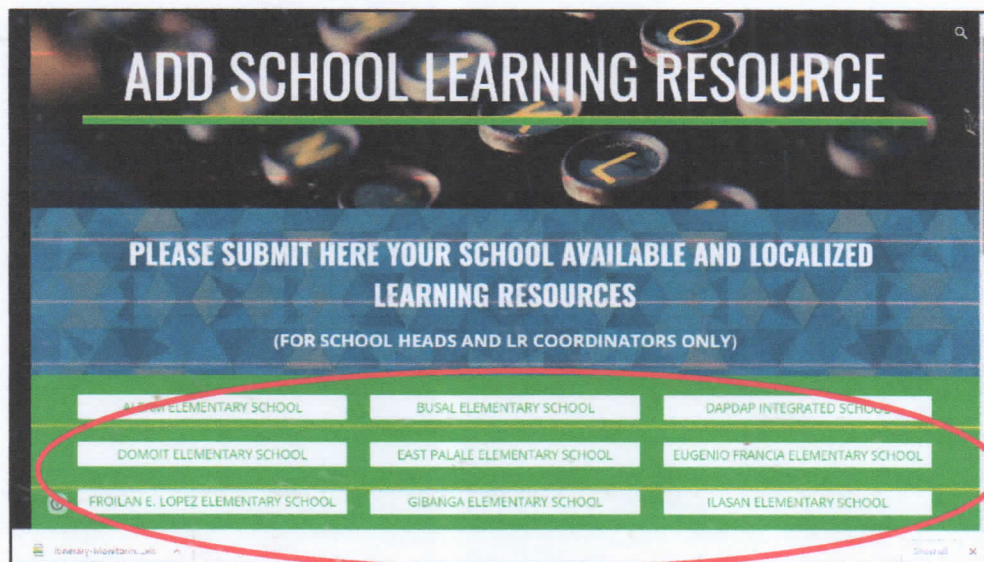
f. Now, you will arrive at Division LR Portal homepage.



2. Submission and Viewing of School locally developed learning resources.
  - a. Select and click **Add/View School LR**



- b. Find the name of your school then click that button. (*Note: for school heads and school LR coordinators only*)





c. Fill-out the needed information in the form provided.

**SCHOOL LR SUBMISSION TRACKING;  
EAST PALALE ELEMENTARY SCHOOL**

This mechanism aims to facilitate the harvesting of all school submitted resources for evaluation.

ermelo\_escobinas@deped.gov.ph [Switch account](#)

The name and photo associated with your Google account will be recorded when you upload files and submit this form. Your email is not part of your response.

\* Required

Name \*

Your answer

Position/Designation \*

Choose

d. **Add file** for the corresponding resources folder/attributes.

Teachers Developed Resources (AS, WS, WB, Module, etc)

[Add file](#)

Lesson Exemplar

[Add file](#)

MELC-Based Monitoring Plan

[Add file](#)

PrBL Project Proposal

[Add file](#)

Weekly Home Learning Plan (WHLP)

[Add file](#)

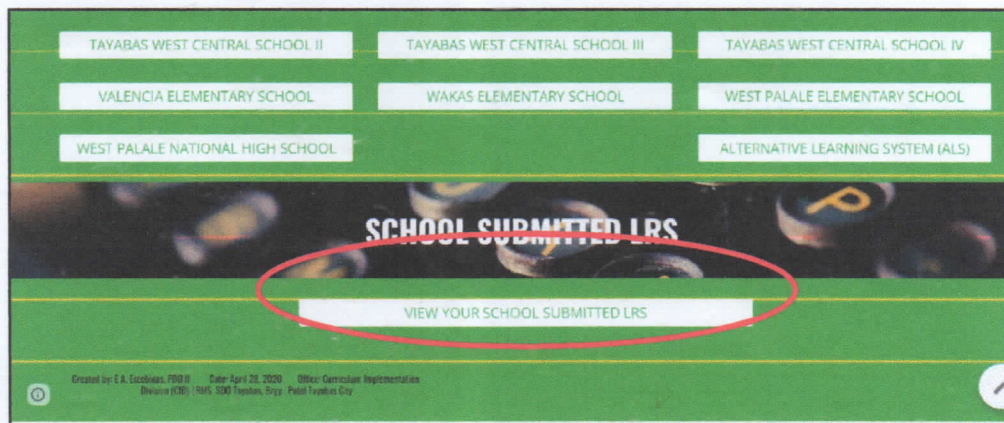
e. After adding all the files to be submitted, click the **SUBMIT** button.

The screenshot shows a form titled "PrBL Project Proposal" with four sections, each containing an "Add file" button:

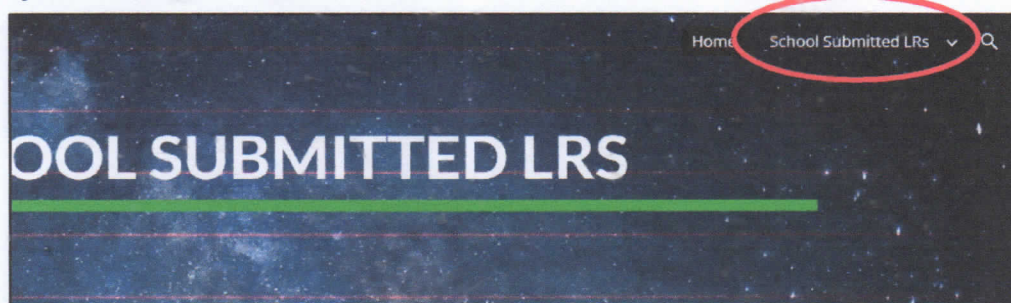
- PrBL Project Proposal
- Weekly Home Learning Plan (WHLP)
- COT/Video Lesson/s
- Other Learning Resources Available in School

At the bottom of the form, there is a green "Submit" button and a "Clear form" link. The "Submit" button is circled in red.

f. On Add School Learning Resource page, click the **View Your School Submitted LRs**

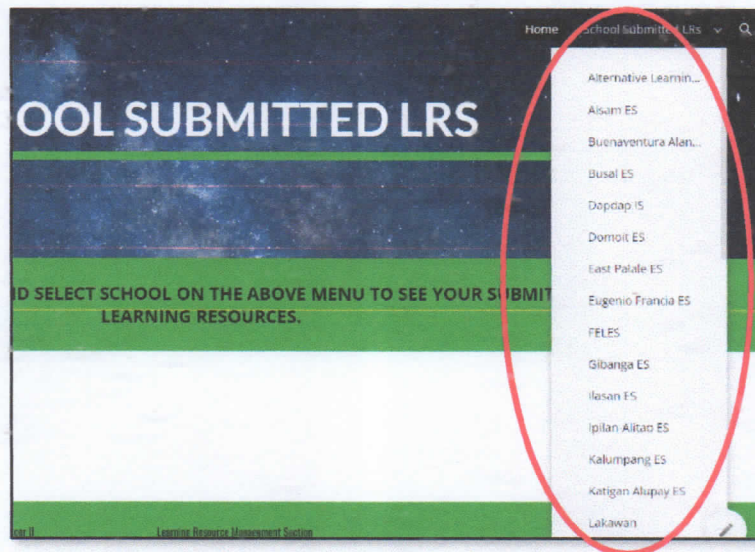


g. Click the **School Submitted LRs** Menu on the upper right corner of your screen

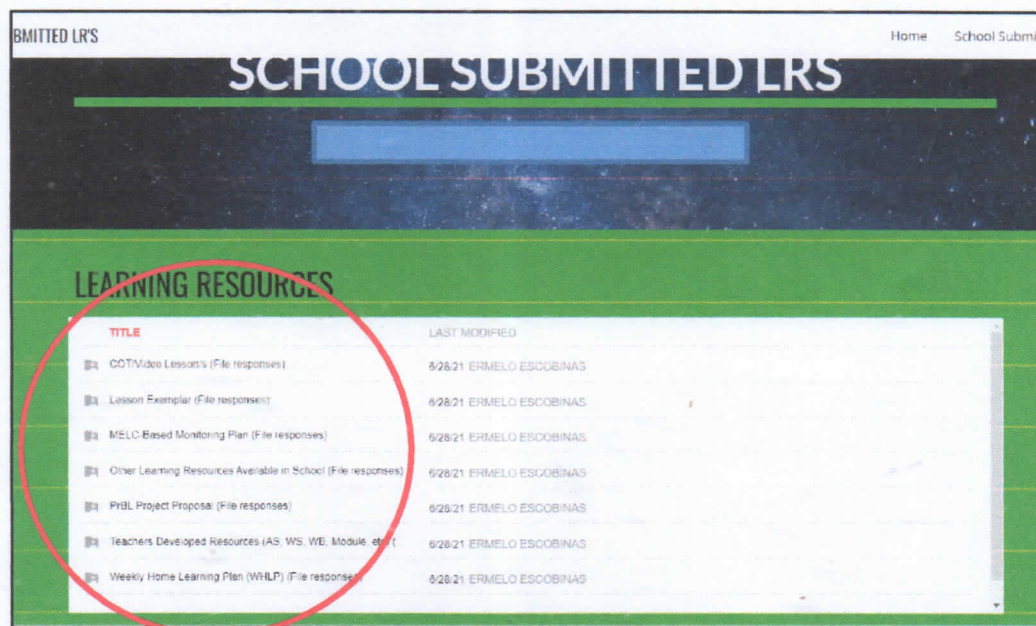




- h. Select the name of your school from the dropdown menu.



- i. Then select and click a folder that you want view from your Submitted LRs.



- j. You can now browse your submitted LRs.